

SafeSport and Background Checks

You will need to complete a background check through our system and SafeSport Training. The training is a 90-minute session the first year, followed by a 30-minute refresher for year 2, 3, and 4. Once you hit year 5 you will start over with the training modules.

Need a USAC account?

If you don't have a USA Cycling account already, you will need to create a free account on our website. You can do this by using this link = <https://myaccount.usacycling.org/login> and then the link for "Sign Up for New Account". Do not purchase anything at this time. Once you have your account set up, follow the steps below.

Already have a USAC account?

Log on to your account and click on the "Membership" link in the gray bar as shown below:



My Membership

Once there, you will see the Member Status box below your name, as well as a section for Safe Sport and Background Check. Clicking on the *renew* button under the background check will take you to the appropriate website to do fulfill the background check requirement. If you are completing SafeSport for the first time, please use this link - <https://safesporttrained.org/?KeyName=NGBUSAC-L2sCAP#/>. If you are renewing your Safe Sport training, you may simply use the *renew* link under Safe Sport.

This is also the place you will come to confirm the completion of your background check (about 5 business days) and to make sure your SafeSport training has been updated on your account (usually within 24-hours).



If you do not have the "renew" link under Background Check please use this link directly, replacing the XXXXXX at the end with your USAC license number on this link:

<https://www.ncsisafe.com/members/SelfRegBatchCodeLanding.aspx?srb=95099494&id=XXXXXX>

If you are trying to renew Safe Sport and you do not have the “renew” link under Safe Sport, please proceed directly to: <https://safesporttrained.org/#/public-dashboard>.

If you have never done SafeSport training before, you will create an account. Make sure to add the following information to your Profile before you begin your training. This will allow your SS information to flow back to your USA Cycling account.

Email - should be the same email you have associated with your USA Cycling account

Organization Member ID – Should be your license number on your USA Cycling account

Role – should be set to Official or Staff, depending on your role

Name of Sport of Community Organization – Should be set to USA Cycling

There are four modules of training that pertain to our licenses. You are only required to take one a year for years 1 – 4. On your 5th year, you will start over with the first one. They should be taken in the following order:

1. SafeSport Trained – NGB1
2. Refresher 1: Recognizing and Reporting Misconduct – NGB1
3. Refresher 2: Preventing Misconduct – NGB1
4. Refresher 3: Creating a Positive Sport Environment – NGB1